



せいじょうだいがく りゅうがくせいべっ か
星城大学 留学生別科

Seijoh University

Center for Japanese Language and Culture

けんしゅう か てい
日本語・日本文化研修課程

Japanese Language and Culture Course

ぼしゅうようこう
2027 年度 募集要項

Application Guidelines

<English Version>

にゅうしこうほうか
星城大学 入試広報課

Seijoh University Admissions and Public Relations Division

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Overview of the Course

Seijoh University's Japanese Language and Culture Course aims to deepen students' understanding of Japanese language and culture in accordance with the Founding Spirit of Seijoh University: to give back to society, to create culture, and to understand the world. It is also an ideal pathway for students who wish to enter a Japanese higher education institution, providing instruction in the basics of Japanese language and culture.

Purpose of the Course

The Center for Japanese Language and Culture defines personal development as the process of enacting the Founding Spirit of Seijoh University: *All of us united: to give back to society, to create culture, and to understand the world*. Guided by these ideas, the Course focuses on the following three objectives:

1. Developing Self-Directed Learners

Students develop the ability to monitor their own Japanese language proficiency and continue learning independently throughout their lives.

2. Nurturing Individuals Who Contribute to a Multicultural Society

Students are regarded as members of both the university and the wider community. Through classroom dialogue and engagement with the local community, they develop the ability to collaborate with people from diverse cultural and social backgrounds.

3. Supporting Independent Decision-Making for Future Pathways

Students learn to gather the information they need and make informed decisions about their future studies and careers based on their own goals and aspirations.

Educational Objectives

To support students in making a smooth transition to specialized study at a university or other institution of higher education and to continue their journey of personal development through independent learning, the Course pursues the following three educational objectives:

1. Language Proficiency

Developing advanced Japanese language skills for academic and specialized study

The Course aims for all students to achieve B2 proficiency on the Japanese Language Education Reference Framework. Students develop the advanced Japanese language skills needed to understand lectures and materials in the humanities and social sciences, including business administration, from multiple perspectives, and to organize, compare, and communicate complex ideas effectively.

2. Collaborative Skills

Developing the ability to engage in dialogue and work collaboratively with people from diverse backgrounds

Students are regarded as members of the local community as well as learners. Through respectful dialogue, critical listening, and consideration for others, they develop the awareness, attitudes, and interpersonal skills needed to participate as responsible members of society and collaborate with people from diverse backgrounds on an equal footing.

3. Independent Learning Skills

Developing the ability to manage and direct one's own learning

To support lifelong personal development, students learn to monitor their own learning objectively and develop the self-regulation skills needed to plan, manage, and adapt their learning using tools

such as learning portfolios. These skills enable them to continue learning independently after progressing to university or another institution of higher education.

Distinctive Features of the Course

1. For Japanese language subjects, students are divided into classes each semester according to their Japanese language proficiency level.
2. Students can study subjects related to Japanese culture and society, as well as Basic Subjects that are useful when seeking to enter a higher education institution in Japan.
3. Students can use all the facilities available to students of the university at large (the library, cafeteria, etc.)
4. We offer a special recommendation system for international students wishing to enter Seijoh University's Faculty of Business Administration.
5. Students are supported in preparing for examinations such as the Japanese Language Proficiency Test (JLPT). Students can take subjects designed to help them obtain qualifications such as the Japanese Language Proficiency Test (JLPT).
6. If certain conditions are met, it is possible to take subjects and earn credits from the Faculty of Business Administration, as a non-degree or walk-in student.
7. Students can participate in events and volunteer activities at Seijoh University and access opportunities for exchange with Japanese students.

Curriculum

1. Subjects Offered and Credit Approval

Education in the Center for Japanese Language and Culture is provided through taught subjects and extracurricular activities. The subjects we offer are listed in section (2) below. Students must earn at least 14 credits each semester, including those earned from Japanese Language Subjects. Students who complete a subject and pass the examination will be awarded the specified number of credits for that class.

2. Subjects

Category	Contents	Subject Name
Japanese Language Subjects	These subjects develop Japanese language skills, enabling students to enter a higher education institution in Japan.	Comprehensive Japanese Japanese (Kanji and Vocabulary) Japanese (Written Expression) Japanese (Short Essay) Japanese (Reading Comprehension)
Japan Studies Subjects	These subjects are designed to help students understand Japanese society, culture, geography, history, and manufacturing in Aichi Prefecture.	Japanese Studies A (Culture of Japan) Japanese Studies B (Geography of Japan) Japanese Studies C (Society of Japan) Japanese Studies D (History of Japan) Japanese Studies E (Manufacturing in Aichi)
Basic Subjects	These subjects are designed to help students acquire the basic academic skills and ICT literacy needed to enter a higher education institution in Japan.	Multicultural Understanding Computer Literacy 1 Computer Literacy 2 Basic Mathematics Basic English
Career Development Subjects	These subjects help students deepen their self-understanding and envision their future self. Students consider what and how they should learn, as well as the actions they need to take to achieve their goals.	Self-Directed Learning Workshop Career Design

3. Certificate of Completion

Students who have been enrolled in the Center for Japanese Language and Culture for the prescribed period of study and satisfy all of the following requirements will be awarded a Certificate of Completion:

- 1) **Attendance:** As a general rule, students must maintain an attendance rate of at least 80% of scheduled class hours.
- 2) **Credits earned:** Students must successfully complete all required credits for their program as specified in Appendix I, including Japanese Language Subjects, Japanese Studies Subjects, and Career Development Subjects. (See the attached curriculum table for details of the required credits.)
- 3) **Required proficiency level:** Upon completion of the program, students must be assessed as having achieved the target proficiency level (B2 or above) based on their JOPT results and Can-Do assessments conducted by the instructors of each course.

Note: Students who are unable to do this will be awarded a Certificate of Grades and Credits Earned.

4. Credit Transfer

The Center for Japanese Language and Culture may, where deemed to be effective from an educational standpoint, recognize credits earned by completing class subjects at other universities or junior colleges as credits earned in the Japanese Language and Culture Course, up to a maximum of seven credits.

5. Taking Subjects in the Faculty of Business Administration (Non-Degree and Walk-in Students)

If you meet the application requirements and wish to take subjects in the Faculty of Business Administration as a non-degree or walk-in student, the University may allow you to do so after a screening process, as long as this does not interfere with the education of the Center for Japanese Language and Culture. In that case, the University will approve credits for non-degree students who complete the subjects in accordance with the University's rules and will issue a Certificate of Accreditation upon request. The University does not approve credits for walk-in students. For more details, please contact us at the time of admission.

6. Use of Facilities

(1) Students in the Center for Japanese Language and Culture can use the cafeteria and other university facilities. In case you need to use the training facilities or athletic grounds, please ask at the Student Support Division.

(2) You can browse books in the library in accordance with the library guide. Please ask the library staff for details.

7. Other

(1) If a student is found to be in violation of the University's academic regulations or Japanese laws, or is judged to be unsuitable as an international student, they may be expelled from the University.

(2) Students must be able to pay for their tuition and living expenses, with support from relatives or others if necessary.

Program Information and Enrollment Limits

Course	Program	Term	Enrollment Period	Target Japanese Level	Maximum Capacity	AY 2027 Admission Quota
Japanese Language and Culture Course	2-Year Program	2 Years	April	B2	28 students	14 students
	18-Month Program	18 Months	October	B2	4 students	2 students
	1-Year Program	1 Year	April	B2	4 students	4 students
			October (exchange program only)	B1	2 students	2 students
Total					38 students	22 students

Examination Schedule

<Spring Admission Programs: Enroll in April>

Admission Category	Application Period (Documents must arrive)	Date of Examination	Announcement of Acceptance	Deadline for Declining Admission
Overseas Admissions	Monday, August 3 – Monday, September 7, 2026 Note: Deadline for preliminary data submission is Monday, August 24	Late September – mid-October (tentative)	Two weeks after the examination (tentative)	Friday, February 19
Domestic Admissions	Tuesday, January 5 – Thursday, February 11, 2027 Note: Deadline for preliminary data submission is Friday, January 15	Saturday, February 20	Monday, March 1	Friday, March 26

<Fall Admission Programs: Enroll in October>

Admission Category	Application Period (Documents must arrive)	Date of Examination	Announcement of Acceptance	Deadline for Declining Admission
Overseas Admissions	<Schedule A> Friday, January 15 – Friday, February 5, 2027 Note: Deadline for preliminary data submission is Friday, January 29	Mid/late-March (tentative)	Two weeks after the examination (tentative)	Friday, August 27
	<Schedule B: Designated partners> Wednesday, March 31 – Friday, April 23, 2027 Note: Deadline for preliminary data submission is Wednesday, April 7	Late May (tentative)		
Domestic Admissions	Monday, April 26 – Friday, May 21, 2027 Note: Deadline for preliminary data submission is Friday, May 7	Saturday, June 5	Monday, June 28	Friday, August 27

Admissions Procedure and Entrance Examination Venue

Admissions Procedure

There are three stages in our admissions procedure:

1. Document screening
2. Written test
3. Interview

Entrance Examination Venue

Seijoh University Tokai Main Campus

Address: 2-172 Fukinodai, Tokai City, Aichi Prefecture, Japan. 476-8588

Note: For Overseas Admissions, the entrance examination will be conducted at one of the University's overseas partner institutions, either on-site or online (hybrid format).

Application Requirements

(1) The applicant must be a citizen of a country other than Japan, meet one of the conditions under (2) below, and satisfy all of the conditions from (3) to (9).

(2) Applicants must satisfy one of the following requirements(①-④) and meet any additional eligibility requirements prescribed separately:

- ① The applicant has completed, or is expected to complete, 12 years of formal school education in a country other than Japan (including periods of study completed in Japan that may be counted toward the required 12 years), or who have completed an educational program designated as equivalent by the Minister of Education, Culture, Sports, Science and Technology (MEXT).
- ② The applicant has passed a certification exam in a foreign country, which assesses whether examinees possess academic proficiency equivalent to that of a person who has completed 12 years of school education in that foreign country.
- ③ The applicant has an international university entrance qualification such as the International Baccalaureate, or has completed 12 years of school education at an educational institution that has received accreditation for its educational activities, etc. from an internationally recognized accreditation body (WASC, ACSI or CIS).
- ④ The applicant is deemed by the University as having academic proficiency equivalent or superior to that of a high school graduate through individual screening of the admission requirements, and will have reached 18 years of age by the time of enrollment.

(3) The applicant must be deemed to have sufficient Japanese language ability to take the subjects offered in the Seijoh University Center for Japanese Language and Culture, falling under either one of the following ① or ②.

① The applicant has attained the following level of Japanese language proficiency:

- **2-Year Program**

Applicants should have reached **A1** on the *Japanese Language Education Reference Framework* and be ready to begin study at the **A2** level.

- *Can understand and use familiar everyday expressions and basic routine phrases.*

- **18-Month Program**

Applicants should have reached **A2** on the *Japanese Language Education Reference Framework* and be ready to begin study at the **B2** level.

- *Can communicate through simple, direct exchanges of information about familiar topics.*

- **1-Year Program**

Applicants should have reached **B1** on the *Japanese Language Education Reference Framework* and be ready to begin study at the **B2** level.

- *Can understand standard spoken Japanese on familiar topics and matters of persona; interest, and give clear, coherent explanations.*

Test/level	2-Year Program	18-Month Program	1-Year Program
JLPT	N5	N4	N3
J-TEST	F Level (300~)	E Level (400~)	D Level (500~)
NAT-TEST	Level 5 (80~)	Level 4 (90~)	Level 3

② The applicant has completed the following Japanese language study: Note: 1 credit = 45 minutes

	2-Year Program	18-Month Program	1-Year Program
Total hours of study	400 credits~ (300 hours~)	600 credits~ (450hours~)	800 Credits~ (600 hours~)

- (4) The applicant aims to acquire Japanese language skills at or above the B2 Level according to the "Reference Framework for Japanese Language Education" (Agency for Cultural Affairs) and wishes to enter Seijoh University after studying at the Center.
- (5) For students enrolled in a school outside Japan (including partner institutions), the applicant must be recommended by the head of the school where they are enrolled.
- (6) The financial guarantor must have sufficient financial resources to cover the expenses required for the applicant's study and living costs in Japan.
- (7) The applicant has obtained, or is able to obtain, the Residence Status of "Student," "Spouse," "Permanent Resident," or "Long-Term Resident" under the Immigration Control and Refugee Recognition Act. Please note that applicants who have been denied a Certificate of Eligibility in the past are not eligible to apply.
- (8) The applicant will have been enrolled in a Japanese language school or undergraduate faculty in Japan for no more than one year at the date of admission to the Center for Japanese Language and Culture, and has received permission to transfer from that school.
- (9) Post-admission requirement: Applicants must be able to participate in the University's online pre-arrival education program (a self-directed learning program) on a planned and continuous basis until they enter Japan.

Note: If you are not sure whether you meet the requirements, please contact us.

Application Documents and Procedure

	Document	備考
1	Form 1: Application Form	Affix one passport-style photo (see 2) to the Application Form.
2	Passport-style photos	Three passport-style photos (taken within the last 3 months, color, 40mm x 30mm) Note: Please write your name on the back of the photo.
3	Form 2: Statement of Reasons for Application and Plan After Completion	
4	Form 3: Questionnaire on Japanese Language Study Background	
5	Certificate of Japanese language Study and Certificate of Attendance Rate (Original)	– Must be issued by the educational institution where the applicant studied Japanese. – Must include the institution's name, address, telephone number, period of study, and total hours of Japanese language study.
6	Certificate of Japanese Language Proficiency and Official Score Report (Copy)	Required only for applicants who have taken this examination.
7	High School Graduation Certificate or Certificate of Expected Graduation (Copy)	
8	High School academic transcript (Copy)	
9	Certificate of graduation (or expected graduation) from the last school attended (Copy)	
10	Transcript from the last school attended (Copy)	
11	Certificate of employment (Original)	Required only for applicants with previous work experience.
12	Form 4: Financial Support Statement	Must be signed by the financial guarantor.
13	Document proving parent-child or family relationship (Original)	Family Register (Koseki Tohon or Koseki Shohon), Birth Certificate, or equivalent document issued by a local government authority.
14	Proof of bank balance of financial guarantor (Original)	Certificate of Bank Balance issued by a financial institution.
15	Bank account transaction statement of the financial guarantor (Original) or copy of the financial guarantor's bankbook	Bank statement or copy of the bankbook showing account transactions for the past year, or a statement explaining how assets were accumulated.
16	Certificate of employment (Original) business license (Original) of the financial guarantor	Must include the period of employment, official name of the employer, address, and telephone number.
17	Income certificate of the financial guarantor (Original)	Income certificates for the past three years.
18	Tax payment certificate of the financial guarantor (Original)	Certificates of tax payment for the past three years.
19	Receipt of transfer of screening fee	Document confirming payment of the application fee (copies accepted).
20	Form 5: Letter of Recommendation	Required only for applicants designated by the University.
21	Passport (Copy)	Photograph page and visa pages (all pages showing entry to and departure from Japan).

22	Certificate of Residence (Original)	Required only for applicants applying through the Domestic Admissions.
23	Form 6: Residence card (Copy)	
24	Certificate of enrollment from the Applicant's current school in Japan	

Application Documents

<Notes on Completing the Forms>

1. In principle, all documents should be submitted on A4 size paper.
2. Japanese or English translations must be provided along with all documents written in languages other than Japanese and English.
3. Please submit documents that have been issued within three months prior to the application date.
4. The application documents will not be returned.
5. Applicants who submit documents with errors or omissions will not be permitted to take the examination.
6. If the application documents are found to contain false or fraudulent information, the applicant may no longer be eligible to take the examination. In addition, if false or fraudulent information is discovered after enrollment, admission may be revoked, and the applicant's Residence Status terminated.
7. Please download the University's prescribed forms from the "Admissions" section of the Center for Japanese Language and Culture website.
 <https://www.seijoh-u.ac.jp/academics/bekka/admissions/>
8. We may also ask you to submit additional documents as necessary, or we may contact you directly.

Application Procedure

Step 1: Convert all application documents into A4-size PDF files in the prescribed order and submit them by email by the deadline for online application submission.

Submission address: The Admissions Office will notify each applicant of the email address for submission.

Step 2: After reviewing the submitted application documents, the Admissions Office will contact you by email to inform you whether any documents are missing or require correction.

Step 3: After confirming the contents of the email, send the original application documents by international courier service (e.g., EMS or DHL) or registered mail.

Examination Fee

Examination fee: 10,000 yen

Note: Applicants are responsible for all bank charges and administrative fees.

Bank Transfer Information

Item	Details
Bank	MUFG Bank, Ltd. (三菱 UFJ 銀行)
Branch	Yanagibashi Branch (224) (柳橋支店)
SWIFT Code	BOTKJPJT
Account number	0120026 (For overseas remittances: 224-0120026)
Account Name	Nagoya Ishida Gakuen Educational Foundation Representative: Masaki Ishida Japanese: 学校法人名古屋石田学園 理事長 石田正城 Katakana: カ)ナゴヤイシダガクエン
Branch Address	1-16-30 Meiekiminami, Nakamura-ku, Nagoya, Aichi 450-0003, Japan
Telephone	+81-52-582-8211

Announcement of Acceptance and Enrollment Procedures

Announcement of Acceptance

The results of the admissions selection will be announced on the University's website. Successful applicants will also receive a Letter of Acceptance and enrollment procedures by post. The University will not respond to inquiries regarding admissions decisions.

Enrollment Procedures

- (1) Successful applicants will be sent a Notice of Acceptance, enrollment documents, and documents for issuance of the Certificate of Eligibility for residency in Japan (for applicants who have not yet arrived in Japan).
- (2) Please review the enrollment documents carefully and complete the enrollment procedures by the enrollment deadline. Applicants who fail to complete the enrollment procedures by the deadline will be deemed to have declined admission.

Documents to Submit After Acceptance

	Document to Submit	Notes
1	Passport (copy)	Name/photograph pages, visa pages
2	Form 7: Health certificate (Original)	
3	TB Clearance Certificate (Original)	For applicants from the Philippines, Vietnam, Indonesia, Nepal, Myanmar, and China, the certificate must be issued by a designated "Panel Clinic". For all other countries/regions, there is no specified format.

School Fees

2-Year Program	Breakdown	Type	Amount				
			1st spring	1st fall	2nd spring	2nd fall	Total
	Fees	Admission fee	1 00,000 yen	-	-	-	1 00,000 yen
		Tuition	300,000 yen	300,000 yen	300,000 yen	300,000 yen	1,200,000 yen
	Other expenses		40,000 yen	-	30,000 yen	-	70,000 yen
Total							1,370,000 yen

18-Month Program	Breakdown	Type	Amount				
			1st spring	1st fall	2nd spring	2nd fall	Total
	Fees	Admission fee	-	100,000 yen	-	-	100,000 yen
		Tuition	-	300,000 yen	300,000 yen	300,000 yen	900,000 yen
	Other expenses		-	40,000 yen	-	30,000 yen	70,000 yen
Total							1,070,000 yen

I -Year Program	Breakdown	Type	Amount				
			1st spring	1st fall	2nd spring	2nd fall	Total
	Fees	Admission fee	100,000 yen	-			100,000 yen
		Tuition	300,000 yen	300,000 yen			600,000 yen
	Other expenses		40,000 yen	-			40,000 yen
Total							740,000 yen

(1) Other Expenses

- Student ID issuance fee, international student insurance, International Student Association fee, software fee, international remittance fee (charged only at the time of enrollment), and other miscellaneous expenses (depending on the class or semester of enrollment) will be collected separately.

(2) Additional Expenses Not Included in Tuition Fees

In addition to the fees listed above, students should expect to pay approximately ¥10,000 per semester for textbooks and other course materials used in Japanese language classes.

Withdrawal from Enrollment

If you wish to withdraw from enrollment after completing the enrollment procedures, please contact the Seijoh University Admissions and Public Relations Division by the deadline specified in your enrollment documents. The University will send you an official Notice of Withdrawal from Enrollment. Please complete the required sections, affix your seal (or provide your signature), and submit the form by email or another designated method. If the withdrawal procedures are completed by the specified deadline, all tuition and other fees will be refunded, except for the admission fee.

The Three Policies of the Center for Japanese Language and Culture

Admissions Policy

The Center for Japanese Language and Culture seeks students with the following qualities and evaluates applicants based on a comprehensive admissions policy.

We welcome students who:

1. Are committed to studying Japanese independently and aim to continue their education at a Japanese university or graduate school.
2. Are eager to deepen their understanding of Japanese society and culture while developing advanced Japanese language skills.
3. Hope to maintain a lifelong connection with Japan and contribute to society in the future.

Before enrollment applicants should:

1. Have completed at least 300 hours of Japanese language study and be able to:
 - Understand frequently used expressions and sentences related to familiar topics and basic personal information.
 - Communicate in everyday situations involving familiar subjects.
 - Describe their background, surroundings, and immediate needs using simple Japanese.
2. Have an interest in the Japanese language and Japanese culture.
3. Have completed 12 years of formal education in Japan or another country.
4. Demonstrate a positive attitude toward working with people from diverse backgrounds and a willingness to take on new challenges.

After enrollment students are expected to:

1. Take an active role in extracurricular activities, volunteer work, and other forms of community engagement.
2. Approach classes and coursework seriously, continually expanding their ability to solve problems using Japanese.
3. Develop the skills and habits needed to become lifelong learners.
4. Show respect for and appreciation of different cultures.

Curriculum Policy

Educational Content:

The curriculum is designed to prepare students for study at Japanese universities while supporting their personal growth. It includes: **Japanese Language Subjects**, which develop the language skills needed for university study in Japan; **Japanese Studies Subjects**, which deepen students' understanding of Japanese language, culture, and society while encouraging personal growth through meaningful engagement with Japan; **Basic Subjects**, which build the academic skills and ICT literacy needed for university study; and **Career Development Subjects**, which help students identify the skills they need and develop the ability to learn independently.

Teaching Methods

Our programs provide:

- Japanese language classes taught in small groups.
- Individual academic guidance through a homeroom teacher system. From soon after arrival in

Japan, students receive personalized support through regular consultations to help them make informed decisions about their future studies.

- Opportunities to develop intercultural understanding and communication skills through extracurricular and community activities.

Japanese Language Subjects

Students will:

- Develop practical Japanese communication skills through task-based learning that integrates listening, reading, speaking (interaction and presentations), and writing.
- Learn communication strategies and develop the ability to use them effectively in a variety of situations.
- Build learner autonomy by planning, managing, and reflecting on their own learning.

Japan Studies Subjects

Students will:

- Deepen their understanding of Japanese language, culture, and society while comparing them with those of their home country and other countries, broadening their perspectives and developing intercultural competence.
- Develop an inquisitive approach to learning through Project-Based Learning (PBL) by identifying and investigating real-world issues.
- Learn to build positive relationships with people from diverse backgrounds, including members of the local community, through respectful and open-minded interaction.

Basic Subjects

Students will:

- Develop the academic skills and ICT literacy needed for university study.
- Acquire Japanese language proficiency through language activities such as information gathering, analysis, and presentations.

Career Development Subjects:

Students will:

- Reflect on questions such as *Who am I? What does it mean to become a member of society? and What kind of person do I want to become?*
- Develop independent learning skills by planning, managing, and adapting their own learning in ways that suit their individual needs.

Assessment of Learning

Student achievement is evaluated through a combination of methods, including:

- Comprehensive assessment based on the evaluation criteria published in each course syllabus, including class participation, contribution to classroom activities, and engagement with learning.
- Rigorous assessment of learning outcomes through end-of-semester examinations and other assessments.
- Self-evaluation at the beginning and end of each semester to encourage reflection on learning progress and achievement.

Diploma Policy

Students who complete the program will have:

- Acquired the Japanese language proficiency and academic skills required for study at a Japanese university.
- Developed the ability to identify the skills they need and learn independently.
- Gained the ability to engage in discussion with respect for the languages, cultures, and societies of Japan, their home country, and other countries
- Developed the ability to build positive relationships with others through an open-minded and respectful attitude.